

TEXICO CONFERENCE

Office of Education

APPLICATION FOR ESTABLISHING AN ELEMENTARY SCHOOL

NOTE: This form must be completed and submitted to the Office of Education by March 1 to allow consideration by the Conference K-12 Board of Education.

Name of Constituent Church(es)_____

Date of Application_____Target Date for Opening School_____

School Study Committee Members_____

_____ Attach a list of students for each grade. (Include list of prospective students, who are currently preschool age.)

_____ Attach proposed budget of income and expense for school year, including tuition rates.

_____ Attach proposed school constitution.

_____ Attach list of needs that cannot be met by surrounding SDA schools.

_____ Attach constituent church budget(s) for the last two years.

_____ Attach school handbook or operating policies.

MEDIA CENTER:

1. Number of current and appropriate library titles for Grades 1-4_____

2. Number of current and appropriate library titles for Grades 5-8_____

3. Title and copyright date of encyclopedias_____

4. Number of different Spirit of Prophecy titles_____

5. Attach plans for developing library to the necessary standard.

LIST OF SCHOOL EQUIPMENT:

1. Duplicating equipment_____

2. Playground equipment_____

3. Teacher/Student furniture_____

THIS APPLICATION INDICATES THAT THE SCHOOL'S:

- a. Plant meets the requirements as outlined by conference policies and as required by local building and zoning codes? () yes () no
- b. Curriculum will be that designed by the Southwestern Union Conference of Seventh-day Adventists? () yes () no
- c. Teaching staff will be employed by the conference in consultation with the school board? () yes () no
- d. Subject offerings and class period time allotments will be in harmony with Southwestern Union Conference policy? () yes () no
- e. Policies regarding organization, administration, finance, curriculum and personnel will be in harmony with those of the Texico Conference and the Southwestern Union Conference? () yes () no
- f. We have received and read the Southwestern Union Conference School Board Manual and have agreed to follow its policies? () yes () no

The signatures below indicate the vote of church business session to make application to operate a conference church school.

Pastor

Head Elder

Church Clerk

Treasurer

Voted business meeting action to operate a church school:

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Date of K-12 Board of Education approval _____

SIGNED _____
Superintendent of Schools
